
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
May 12th, 2021– 6:00 P.M. – Via ZOOM

Call to Order

Mayor Julia Johnson called the meeting to order at 6:00 P.M.

Pledge of Allegiance

Roll Call: Present: Mayor Julia Johnson, Councilmember JoEllen Kesti, Councilmember Sarah Diamond, Councilmember Glenn Allen, Councilmember Chuck Owen, Councilmember Karl de Jong, and Councilmember Kevin Loy. Councilmember Brendan McGoffin was absent at time of roll call.

Late Items

1. Ratification and Confirmation - Emergency Declaration for Emergency WWTP UV Disinfection System Bulb Replacement.
2. Ratification and Confirmation - Sole Source Declaration WWTP UV Disinfection System Bulb Replacement

Approval of Agenda

Councilmember de Jong made a motion to approve the agenda including the two late items. Councilmember Kesti seconded. Motion carried (7-0).

Consent Agenda

1. Minutes from Previous Meeting
2. Finance
 - Claim Checks #195250 to #195346 plus EFT's in the amount of \$511,961.81
 - Payroll Checks #60358 to #60372 plus EFT's in the amount of \$423,845.72
3. Amendment No. 4 Jail Facility Use Agreement Skagit County Contract No. C201303 15
4. Possible Bid Award, 2021 State Street Pump Station Rehab in the amount of \$66,185.00

Councilmember Owen made a motion to approve the consent agenda. Councilmember Allen seconded. Motion carried (7-0).

Staff Reports

City Supervisor Doug Merriman – Covered finance and city items. Debbie Burton is the new Financial Director and is scheduled to start June. File financial reports with the state auditors by May 30th for 2020. Labor negotiations are coming up starting in June for one of the bargaining units, AFSCME. Working with city attorney on Jail Use Agreement and a development agreement.

Fire Chief Frank Wagner – discussed succession plan for filling both Assistant Chief positions. We have extended job offer to Jerry Gardner. His first day as Asst. Chief with the city will be June 16th. COVID-19 vaccinations are readily available at all local pharmacies with 12-15 year olds now eligible to get vaccinations. Volunteer Association is doing another testing process this Saturday and are looking for volunteers who live within city limits as well as residents. May 21st is open house for 100th year anniversary and 11:00 a.m.-3:00 p.m. will be the open house and at 2:00p.m. will be the retirement ceremony for Chief Klinger after 40 years of service with the Fire Department.

Mayor Johnson noted for the record that Councilmember Brendan McGoffin joined the meeting at 6:11 P.M.

Police Chief Lin Tucker – Rescue Task Force/Active Shooter training on May 17th. At the next city council meeting, Lt. McIlraith will have presentation on embedded mental health/Social worker with the Sheriff's Office. Chief attending Next Steps Program to talk about things that have come down from the state legislature recently and how it affects law enforcement. Officer Rachel Humberg started this week and is in the process of getting her administrative paperwork done. Just waiting for uniforms and qualifying at the range and then she will be out on the road and getting to work.

Planning Director John Coleman – processing lots of permits and working with planning commission to talk next week about design standards to address modifications to buildings. Tonight have 2 things on the agenda that will be discussed later in the meeting.

Director of Public Works Mark Freiberger – WWTP electrical project is just about complete. BNSF has delivered the pilings at the John Liner Road. Monday 17th will begin pile driving on the project. Noise and vibrations will be noticeable. Any complaints should be directed to Public Works Director Mark Freiberger. Intersection going in at John Liner/McGarigal & Highway 9 to help with traffic. Asked for a motion to Authorize Mayor Johnson to sign a STBP Grant Application for the John Liner Road Arterial Improvements Project with a match commitment of \$178,335 to be updated with the final application. Councilmember de Jong made motion and seconded by Councilmember Diamond. Motion carried (7-0). Also had emergency today. For several weeks now we have had challenges meeting the fecal disinfection levels. The final step is to have fluorescent lamps that disinfect the fecal matter to make it safe. Have been using 3rd party tubes and they were not lasting as long as the Trojan tubes did. Would like to get a resolution under late materials 1069-21 authorize MF to replace the current materials with better operating tubes at a cost of \$31,136.87 including sales tax. Motion made by Allen, seconded by Kesti. Motion carried (7-0).

IT Director Bill Chambers – Reported on the materials for the cemetery software management implementation. Glen has been working on workstation upgrades. Lots of setups for new hires.

City Attorney Nikki Thompson – Nothing of interest for the group this evening.

Councilmember and Mayor's Reports

Councilmember JoEllen Kesti – express thanks to John Coleman and planning commission.

Councilmember Sarah Diamond –nothing to present at this time.

Councilmember Chuck Owen – nothing at this time

Councilmember Kevin Loy – working on skateboard exposition. Working on an operations manual with guidance. There are people that want to make it a success, Sept 2022 should be the startup date.

Councilmember Glenn Allen – nothing at this time

Councilmember Brendan McGoffin – nothing at this time

Councilmember Karl de Jong – won't be at the next meeting.

Mayor Johnson – Thanked council for coming together last Friday. Helps to get ready for the 2022 budget and gives lots of thoughts. Tomorrow afternoon, there will be another announcement from the Governor's office. Based on what he has to say, that will determine things like when the council will meet again in chambers, opening of city buildings and park facilities, and we are all looking forward to that. Also received a letter from the president of the Sedro-Woolley Museum, Dale Robertson, thanking the city and volunteers and to tell you about Nathan Salseina and Kevin Kesti and what gentlemen they are and how much we appreciate their work and help. Museum volunteers invite all out to see the new changes to the museum.

Public Comments

6:41 P.M.—opened for public comment. No requests were received.

6:42 P.M.—closed public comment

Public Hearings

A request for approval of a Development Agreement between the City of Sedro-Woolley and Hodgkin Corner, LLC for the scheduling and payment of General Facilities Charges.

No written comments were received. No requests to make comments were made and Mayor Johnson closed comments at 6:43 P.M.

Doug Merriman spoke about the Development Agreement stating it lays out obligations of both parties. It addresses how to time the payment of the general facility charges. Total amount to be paid is \$686,000. Information is located on page 57 of the agenda packet. Developer would pay 5% of connection fees when they do first temporary occupancy permit. When they have 90 days of 90% occupancy and bank allows

them more money, they will then pay 45% of the fees for Step 2 and this has to occur within one year of Step 1. Third and final step is to pay the remaining 50% of the charges and that occurs again within one year of Step 2. So tonight we are looking for a motion to authorize the Mayor to sign the Development Agreement with Hodgin Corner, LLC based on these steps. Discussion followed between councilmembers and Doug Merriman.

Motion was made by Councilmember McGoffin and seconded by Councilmember Loy.
Motion carried 7-0.

New Business

1. Amendments to Regulations for Digital Signs ---John Coleman spoke about the regulations for digital signs in the City of Sedro-Woolley and, more specifically, the Central Business District. Does not change anything about residential zones. Digital signs are not allowed in any residential zones as well as nowhere on Metcalf or adjacent streets in the historical area of the Central Business District. Discussion and questions followed. Councilmember Kesti made a motion to approve ordinance 1982-21 Amendment to regulations for digital signs. Seconded by Councilmember Owen. Motion carried (7-0).
2. Amendments to the Shoreline Master Program—John Coleman explained periodic amendments to the Shoreline Master Program. This is the City’s rules for our shoreline jurisdictions. In 2016 Sedro-Woolley basically created a whole new plan and this is just a brush up /update to the program to meet state standards within shoreline jurisdiction. This is just a first read to no rush to pass anything today. We will see this again at the next council meeting.

Information Only Items

1. Fire Department Monthly Incident Data – April 2021
2. Sedro-Woolley Museum Volunteer Recognition

Adjournment

The meeting adjourned at 7:05 P.M.

ATTEST:

APPROVED:




